مجموعة عيسى صالح القرق
EASA SALEH AL GURG GROUP

Date: 04th March 2024

To: All Concerned

Subject: 2024 Ramadan Timing

Dear All,

During the holy month of Ramadan, the working hours are reduced by two hours for all staff. The office timing for the ESAG Corporate Office in Dubai will be from **09:00 am** to **03:00 pm** straight shift without break for all staff.

In view of the reduced working hours and in an effort to maximize teamwork and collaboration between all businesses, you may be flexible and -as applicable- to re-adjust the working scheme at your business unit/location to meet Ramadan reduced timing.

Kindly share the Entity working shift details during Ramadan with the Group HCD for record purposes.

On behalf of Easa Saleh Al Gurg Group leadership, I would like to take this opportunity to wish you and your families the best of this blessed month.

Regards,

Easa Al Gurg
Group CEO

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